



City and County of Swansea

## Minutes of the **People Policy Development Committee**

Committee Room 5 - Guildhall, Swansea

Wednesday, 20 June 2018 at 4.00 pm

**Present:** Councillor C R Evans (Chair) Presided

**Councillor(s)**

C Anderson  
M B Lewis

**Councillor(s)**

P R Hood-Williams  
S Pritchard

**Councillor(s)**

E T Kirchner (Minute 8)

**Officer(s)**

David Howes  
Allison Lowe  
Lisa Thomas

Chief Social Services Officer  
Democratic Services Officer  
Senior Lawyer

**Also Present**

Councillor E J King, Cabinet Member for Children Services (Early Years)

**Apologies for Absence**

Councillor(s): C Richards and G J Tanner

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**5 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

**6 Minutes:**

**Noted** the Minutes of the Safeguarding Policy Development & Delivery Committee held on 18 April 2018 and **Resolved** that the Minutes of the People Policy Development Committee held on 24 May 2018 be approved and signed as a correct record.

**7 Terms of Reference. (For Information)**

The Chair outlined the Terms of Reference for the Committee 'for information'.

It was **noted** that the list of 5 Committees at the top of page 5 of the agenda pack should read People and not People Services.

## **8 Work Plan 2018-2019 (Discussion).**

The Chief Social Services Officer provided a powerpoint presentation that reported on preliminary discussions with the Chair, Vice Chair, Senior officers and Cabinet Members in relation to items for the Workplan for 2018-2019. There were three areas of interest on which the Committee may decide to focus the first year's activity on:

- Whether and how the Council could develop a policy to become an adverse childhood experiences (ACE) informed Council;
- A policy setting out best practice for engaging ward member support in the development of new Supported Living Arrangements;
- How the Council could improve transition between children and adult services through enhancing existing policies.

The Committee discussed each of the items in depth and agreed that these items should form the workplan for the 2018-2019 municipal year. Each of the items would need to be considered at several consecutive meetings due to the wide scope of the subjects chosen.

In addition, it was agreed that a lead member from the Committee would work with a nominated officer for each of the three subjects identified in order to undertake background / research work, etc.

The lead members were agreed as follows:

- Adverse Childhood Experiences (ACE) – Councillor Ceri Evans;
- Supported Living – Councillor Erika Kirchner;
- Transition – Councillor Sam Pritchard, shadowed by Councillor Cyril Anderson.

**Resolved that:**

- 1) The following items form the Workplan for 2018-2019:
  - a) Whether and how the Council could develop a policy to become an adverse childhood experiences (ACE) informed Council;
  - b) A policy setting out best practice for engaging ward member support in the development of new Supported Living Arrangements;
  - c) How the Council could improve transition between children and adult services through enhancing existing policies.
- 2) Adverse Childhood Experiences (ACE) be considered at the next meeting.

## **9 Date of Next Meeting.**

The Chair requested that the date of the next Committee meeting in July be moved as he and several other of the members of the committee were unable to attend due to prior commitments.

Minutes of the People Policy Development Committee (20.06.2018)  
Cont'd

**Resolved** that the date of the next Committee meeting be re-scheduled to Wednesday, 25 July 2018 at 4 pm.

The meeting ended at 4.57 pm

**Chair**